

Conferencing Packages

Hunter Valley Hotel Academy





Welcome

Let us help you plan your next conference, event, or corporate retreat. With a full range of facilities on offer, the Hunter Valley Hotel Academy's team of professionals can take care of all the work, so you and your team can relax and get down to business.



Conferencing

Take the work out of planning a business conference

When you book a business conference or corporate retreat with the Hunter Valley Hotel Academy, we take care of your company's entire needs. Perfect for exhibitions, seminars, conferences, workshops, corporate meetings, and cocktail events for up to 300 guests, our conference centre can be customised into a variety of room configurations.

The Hunter Valley Hotel Academy is widely recognised for its professionalism, customer service, and quality facilities. From modern, modular event and conferencing amenities, to ample accommodation, catering, and more – we're happy to do the hard work, so you and your team can concentrate on business.

Contact the Hunter Valley Hotel Academy today and discover how we can make your event an outstanding success.

Our conference features include:

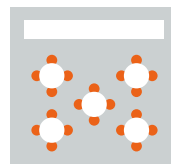
- up to 150 seat conference rooms
- on-site restaurant, bar, and café
- hotel or cottage-style accommodation
- modern, modular event and conferencing amenities

Seminar rooms

We have three seminar rooms that have internal and external access, and have a seating capacity of 30 when arranged theatre-style, or 25 when arranged classroom-style. The rooms can be configured into one large seminar area.

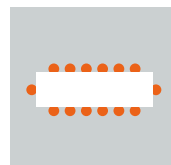
The rooms are air-conditioned, have abundant natural lighting, and in addition to having WiFi, are well equipped with electronic whiteboards, data projectors, laptops, and wireless microphones.

Our Conference Centre team is happy to configure the room to your individual needs.



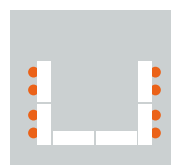
Buffet Style

Configuration is effective for large dining groups and is ideal for corporate meetings and functions.



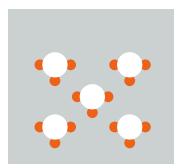
Boardroom

This arrangement is useful for small meetings or group discussion.



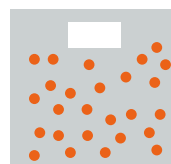
U-shaped

A useful layout for presentations. It is ideal for small groups.



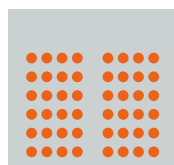
Cabaret/Banquet

The space is available for conferences and events to support formal dining for small or large groups.



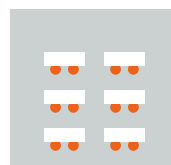
Cocktail/Standing

This allows for maximum capacity with or without tables; however the room can be adjusted as required.



Theatre

This is suitable for large conference groups. The room can be tailored to small or large numbers, and arranged in circular, angled, or straight fashion.



Classroom

The configuration is effective for both small and large conference groups where note taking is required. It is also effective for audio and visual presentations.

Function Area	Cocktail/ Standing	Cabaret/ Banquet	Boardroom	Classroom	U-shaped	Theatre
Restaurant 1	60	50	30	30	25	40
Restaurant 2	60	50	30	30	25	40
Bar Area	30	25	20	20	25	25
Combined Area (above)	180	150	30	40	75	80
Cafe Area	30	25	20	20	25	25
Seminar Room 1	50	25	25	25	20	40
Seminar Room 2	50	25	25	25	20	40
Seminar Room 3	50	25	25	25	20	40
Seminar Room 1 & 2	100	60	50	50	40	80
Seminar Room 2 & 3	100	60	50	50	40	80
All Seminar Rooms	150	90	75	75	60	120

Banquets and catering

The Hunter Valley Hotel Academy can tailor catering to your needs and budget, with gluten free, dairy free, vegetarian, and vegan options available on prior request.

Breakfast function options

Continental Breakfast Buffet
\$15.00pp

- Selection of breads
- A selection of breakfast cereals with milk
- Natural yoghurts
- Fresh seasonal fruit
- Chilled fruit juice
- Tea & coffee station

Hot and Cold Breakfast Buffet
\$25.00pp

- Bacon
- Sauteed mushrooms
- Breakfast sausages
- Hash browns
- Grilled tomato
- Scrambled eggs
- Selection of breads
- A selection of Danish pastries and croissants
- A selection of breakfast cereals with milk
- Natural yoghurts
- Fresh seasonal fruit
- Chilled fruit juice
- Tea & coffee station





Conference Catering Packages

Full and half day options available.

Package 1

\$38.00pp

Ice water, a selection of tea, and coffee is continually available.

Morning Tea

- Juice
- Baked items, including scones, mixed cakes, slices, home-made cookies

Lunch

- A selection of sliders, wraps, and/or sandwiches
- One hot item, such as home-made pizza, focaccia melt, quiche.
- Fresh seasonal fruit

Afternoon Tea

- Juice
- Mixed cakes/ slices or Seasonal Fruit platter

Package 2

\$45.00pp

Ice water, a selection of tea, and coffee is continually available.

Morning Tea

- Juice
- Baked items, including scones, mixed cakes, slices, home-made cookies

Lunch

- A selection of sliders, wraps, and/or sandwiches
- One hot item, such as home-made pizza, focaccia melt, quiche.
- Seasonal salads
- Fresh seasonal fruit

Afternoon Tea

- Juice
- Mixed cakes/ slices or Seasonal Fruit platter
- Additional platters available upon request



Dinner options

Full and half day options available. Menu items are subject to change. Dietary requirements can be catered for with notice.

2 Courses Dinner

\$38.00pp

Entrée & Main or Main & Dessert

Menus are made up of local & seasonal produce, and are carefully designed by our team of talented Chef's. Meals will be an alternate drop.

BBQ Buffet

\$38.00pp

Fresh bread rolls

Main

- Chicken skewers
- Flavoured chipolata sausages
- Traditional sausages
- Steak and onions

Main meal accompaniments

Selection of Seasonal Vegetables and Salads

3 Courses Dinner

\$48.00pp

Inclusive of Entrée, Main & Dessert

Menus are made up of local & seasonal produce, and are carefully designed by our team of talented Chef's. Meals will be an alternate drop.

Cocktail Service

\$35.00pp

Selection of Hot & Cold finger food served on platters throughout your event

Tea, Coffee, Chilled water & Juice

Subject to seasonal produce



Enquiries

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