

1 Establishment and purpose

- 1.1 The Walkom Education Scholarship was established in 2021, by Scott Walkom. It is designed to support and encourage an Aboriginal and Torres Strait Islander student who enrolled in the TAFE NSW Early Childhood and Education related courses in the Hunter and Central Coast regions and undergoing financial and/or personal difficulties, to provide encouragement to their current and further study.
- 1.2 The Walkom Education Scholarship is funded by Walkom Real Estate, and managed and administered by the Hunter TAFE Foundation.
- 1.3 One Walkom Education Scholarship, to the value of \$1000, will be awarded per semester, to a TAFE NSW student enrolled in one of the following courses in the Hunter and Central Coast regions:
 - Certificate III in Early Childhood Education and Care
 - Diploma of Early Childhood Education and Care
 - Bachelor of Early Childhood Education and Care
- 1.4 A selection panel will be established to determine successful applicants.

2 Definitions

- 2.1 **“Applicant”** means an individual who applies for the Walkom Education Scholarship, by completing and submitting Walkom Education Scholarship application form, in accordance with the application process.
- 2.2 **“Application process”** means the process set out in clause 3.0 of these terms and conditions, as amended or varied by the Hunter TAFE Foundation from time to time, in its sole discretion.
- 2.3 **“Recipient”** means successful applicant who accepts the Walkom Education Scholarship, by completing and returning the Walkom Education Scholarship offer and acceptance form, in accordance with the process set out in clause 6.0 of these terms and conditions.
- 2.4 **“Walkom Education Scholarship”** means a scholarship to the value of \$1,000, awarded by the Hunter TAFE Foundation in accordance with these terms and conditions.
- 2.5 **“Walkom Education Scholarship application form”** means the form which must be completed by a nominator, and is available at tafensw.edu.au/scholarships
- 2.6 **“Walkom Education Scholarship offer and acceptance form”** means the form that must be completed by the successful applicant, and is to be issued by the Hunter TAFE Foundation.
- 2.7 **“Student”** means a currently enrolled student at TAFE NSW.
- 2.8 **“Successful applicant”** means an eligible applicant, who is offered the Walkom Education Scholarship by the Hunter TAFE Foundation, in accordance with the process set out in clause 5.0 of these terms and conditions.

3 Application process

- 3.1 An applicant must complete an application form, and submit it via email, to the Hunter TAFE Foundation by the required closing date, as detailed on the application form.
- 3.2 The applicant must acknowledge and accept the Walkom Education Scholarship terms and conditions, by signing and dating their application form, prior to submitting it, in the manner set out in clause 3.1.

4 Eligibility

- 4.1 The Walkom Education Scholarship may be awarded to an eligible applicant who has completed and lodged an application form, and who, as determined by the panel being as eligible (in its discretion), satisfies all of the following criteria:
 - 4.1.1 The applicant is enrolled in either Certificate III in Early Childhood Education and Care or Diploma of Early Childhood Education and Care or Bachelor of Early Childhood Education and Care in the Hunter and Central Coast regions.
 - 4.1.2 The applicant must reside within the Newcastle local government area or surrounding areas
 - 4.1.3 The applicant must be committed to their studies and have a good attendance record
 - 4.1.4 The applicant must be motivated to work in the early childhood education sector
 - 4.1.5 The applicant must be professional and be self-disciplined
 - 4.1.6 The applicant must not hold another Award for the same course of study.
- 4.2 Incomplete Walkom Education Scholarship application forms will not be considered.
- 4.3 The Hunter TAFE Foundation is under no obligation to attempt to contact any applicant who incorrectly completes and/or submits an application form, and will, at his or her discretion, contact and applicant on not more than two (2) occasions in an effort to obtain information which is missing, or has not been completed correctly on the application form. Should all required information not be provided, the application form will be withdrawn by the Hunter TAFE Foundation and notice sent to the applicant.

5 Offer of the scholarship

- 5.1 The selection panel will determine the Walkom Education Scholarship successful applicants in their sole discretion.
- 5.2 The successful applicants will be notified by telephone and email, and will be sent a scholarship offer and acceptance form to be completed.
- 5.3 If unsuccessful, an applicant will be notified in writing of that outcome.

Please retain a copy of these terms and conditions for future reference.

6 Acceptance of the scholarship

- 6.1 A successful applicant must complete and return the scholarship offer and acceptance form as soon as possible, and as a pre-condition to payment of the scholarship.
- 6.2 For the avoidance of doubt, the scholarship recipient acknowledges and agrees that the scholarship is conditional upon signing the offer and acceptance form, and returning it to the Hunter TAFE Foundation.

7 Award and payment

- 7.1 Following the completion and return of the offer and acceptance form, the scholarship funds (to the value of \$1,000.00) will be paid by electronic funds transfer, with the remaining funds of \$1,000.00 provided to the recipient upon course completion.
- 7.2 The Hunter TAFE Foundation is under no obligation to pay, or make available, any part of the Walkom Education Scholarship, until it has received a signed and completed offer and acceptance form.
- 7.3 The successful nominee will need to notify the Hunter TAFE Foundation when they have course completed in one of the following courses:
 - Certificate III in Early Childhood Education and Care
 - Diploma of Early Childhood Education and Care
 - Bachelor of Early Childhood Education and Care.

8 Conditions

- 8.1 The recipient acknowledges and agrees that the following conditions apply to the Walkom Education Scholarship:
 - 8.1.1 On request by the Hunter TAFE Foundation, the successful recipient must provide an update on how the Walkom Education Scholarship has assisted them in their studies and career journey.
 - 8.1.2 The successful recipient must agree to be available for promotional and marketing photography, in line with TAFE NSW's Authority to Publish.
 - 8.1.3 Any decision of the selection panel regarding a Walkom Education Scholarship application is final, and no correspondence will be entered into.
 - 8.1.4 The successful recipient is expected to be an ambassador for the Hunter TAFE Foundation, upholding the values of the organisation, and behave in accordance with the TAFE NSW Student Code of Conduct at all times.
 - 8.1.5 The Hunter TAFE Foundation reserves the right to withdraw any of the requirements, as outlined in these terms and conditions (as determined by the Hunter TAFE Foundation).

9 Variation

- 9.1 The Hunter TAFE Foundation may vary these terms and conditions, or any form or process referred to herein, at any time and without notice.

Please retain a copy of these terms and conditions for future reference.