

### 1 Establishment and purpose

- 1.1 Varley Group are generously offering two (2) scholarships at \$2500 each, to support TAFE NSW students studying a full qualification across the following industry areas aligned to Varley Group's operations:
  - Automotive
  - Engineering and Manufacturing
  - Electrotechnology
  - Marine Engineering
  - Plant and Heavy Vehicle
  - Information Technology
  - Project Management
- 1.2 The Varley Group TVET scholarship will support and encourage female TAFE NSW TVET students studying in non-traditional industry areas, who are more likely to go into an Apprenticeship or Traineeship following school.
- 1.3 The Varley Group Encouragement scholarship will support and encourage an individual who is not in full-time employment and is wanting to either gain skills or upskill aligned to Varley Group's operations. Aboriginal and Torres Strait Islander and Non-English-speaking background students are encouraged to apply.

### 2 Definitions

- 2.1 **“Applicant”** means an individual who applies for a Varley Scholarship, by completing and submitting a Varley Scholarship application form, in accordance with the application process.
- 2.2 **“Application process”** means the process set out in clause 3.0 of these terms and conditions, as amended or varied by the Varley Scholarship, from time to time, in its sole discretion.
- 2.3 **“Eligible applicant”** means an applicant who meets the criteria for eligibility for the award of a scholarship, as set out in clause 4.0 of the terms and conditions.
- 2.4 **“Scholarship application”** means an application for a Varley Scholarship, made by an applicant, in accordance with these terms and conditions.
- 2.5 **“Scholarship application form”** means the form that must be completed by an applicant, and is available from [tafensw.edu.au/scholarships](http://tafensw.edu.au/scholarships)
- 2.6 **“Scholarship offer and acceptance form”** means the form that must be completed by the successful applicant and is to be issued by the Varley Scholarship.
- 2.7 **“Scholarship recipient”** means the successful applicant who accepts the Varley Scholarship, by completing and returning the scholarship offer and acceptance form, in accordance with the process set out in clause 6.0 of these terms and conditions.

2.8 **“Selection panel”** means a panel comprised of TAFE NSW representatives, to assess applicants on their scholarship application.

2.9 **“Varley Scholarship”** means a financial grant, up to a maximum value of \$500, awarded by the Varley Scholarship, in accordance with these terms and conditions.

2.10 **“Selection panel”** means an eligible applicant who is offered the Varley Scholarship by the Varley Scholarship, in accordance with the process set out in clause 5.0 of these terms and conditions.

### 3 Application process

- 3.1 An applicant must complete a scholarship application form and submit it via email, to the Varley Scholarship by the required closing date, as detailed on the application form.
- 3.2 The applicant must acknowledge and accept the Varley Scholarship terms and conditions, by signing and dating their scholarship application form, prior to submitting it, in the manner set out in clause.

### 4 Eligibility

#### 4.1 Varley Group TVET Scholarship:

- 4.1.1 Open to female TAFE NSW students studying a TVET course in the following areas: Engineering, Information Technology, Marine Engineering, Automotive and Electrotechnology.
- 4.1.2 Applicants must be enrolled at TAFE NSW in the Hunter or Central Coast Region.
- 4.1.3 Applicant must not be a recipient of another Hunter TAFE Foundation scholarship in the preceding 12 months.

#### 4.2 Varley Group Encouragement Scholarship:

- 4.2.1 An individual who is wanting to either gain skills or upskill in the following industry areas: Automotive, Engineering and Manufacturing, Electrotechnology, Marine Engineering, Plant and Heavy Vehicle, Information Technology and Project Management.
- 4.2.2 Be an Australian citizen, Australian permanent resident, Australian permanent humanitarian visa holder or New Zealand citizen.
- 4.2.3 Not currently engaged in full-time employment.
- 4.2.4 Aboriginal and Torres Strait Islander, or Non-English speaking background students are encouraged to apply.
- 4.2.5 Applicant must not be a recipient of another Hunter TAFE Foundation scholarship in the preceding 12 months.

Please retain a copy of these terms and conditions for future reference.

**5 Selection and offer of scholarship**

- 5.1 Application forms will be collated by the Hunter TAFE Foundation.
- 5.2 A panel of judges will be formed to select the final recipient of each scholarship. The Panel will consist of representatives from TAFE NSW and/ or Varley Group.
- 5.3 The final recipient will be endorsed by the judging panel.
- 5.4 In the instance that only one application is received for either scholarship, the eligible application will be sent to the contact at Varley Group for endorsement.
- 5.5 Successful applicants will be notified by phone and email. Unsuccessful applicants will be notified by email.

**6 Acceptance of scholarship**

- 6.1 A successful applicant must complete and return the scholarship offer and acceptance form as soon as possible, and as a pre-condition to payment of the scholarship.
- 6.2 For the avoidance of doubt, the scholarship recipient acknowledges and agrees that the awarding of a scholarship is conditional upon signing the scholarship offer and acceptance form, and returning it to the Hunter TAFE Foundation.

**7 Award and payment**

- 7.1 Following the completion and return of the Scholarship offer and Acceptance form, the payment of \$2500 will be paid to the successful recipients by bank transfer on the day of the Hunter TAFE Foundation Scholarship and Awards presentation ceremony.
- 7.2 The Hunter TAFE Foundation is under no obligation to pay, or make available, any part of the Hunter TAFE Foundation Scholarship until it has received a signed and completed scholarship offer and acceptance form.

**8 Conditions**

- 8.1 The scholarship recipient acknowledges and agrees that the following conditions apply to the award of the Hunter TAFE Foundation Scholarship:
  - 8.1.1 On request by the Hunter TAFE Foundation, the successful recipient must provide an update on how the Hunter TAFE Foundation Scholarship has assisted them in their studies and career journey.
  - 8.1.2 The successful recipient must agree to be available for promotional and marketing photography, in line with TAFE NSW's Media Consent.
  - 8.1.3 Any decision of the selection panel regarding a Hunter TAFE Foundation Scholarship application is final, and no correspondence will be entered into.
  - 8.1.4 The successful recipient is expected to be an ambassador for the Hunter TAFE Foundation, upholding the values of the organisation, and behaving at all times in accordance with the TAFE NSW Student Code of Conduct.
  - 8.1.5 The Hunter TAFE Foundation reserves the right to withdraw any of the requirements, as outlined in these terms and conditions (as determined by the Hunter TAFE Foundation).

**9 Variation**

- 9.1 The Hunter TAFE Foundation may vary these terms and conditions, or any form or process referred to herein, at any time and without notice.

**Please retain a copy of these terms and conditions for future reference.**