

### 1 Establishment and purpose

- 1.1 The Strategic Group Scholarship has been established by Strategic Group in Newcastle to provide paid work-placement to two (2) students that are enrolled in ICT50220 Diploma in Information Technology course at a TAFE NSW campus in Newcastle, Maitland or Glendale. Successful applicants will gain real-life industry experience whilst studying.
- 1.2 The Strategic Group Scholarship is funded by Strategic Group, and managed and administered by the Hunter TAFE Foundation.
- 1.3 Up to two (2) scholarships will be made available to students that are enrolled in ICT50220 Diploma in Information Technology course at a TAFE NSW campus in Newcastle, Maitland or Glendale. Successful applicants will gain real-life industry experience whilst studying.
- 1.4 A selection panel will be established to determine successful applicants.

### 2 Definitions

- 2.1 **“Applicant”** means an individual who applies for the Strategic Group Scholarship, by completing and submitting Strategic Group Scholarship application, in accordance with the application process.
- 2.2 **“Application process”** means the process set out in clause 3.0 of these terms and conditions, as amended or varied by the Hunter TAFE Foundation from time to time, in its sole discretion.
- 2.3 **“Eligible applicant”** means successful applicant who accepts the Strategic Group Scholarship, by completing and returning the scholarship letter of offer and acceptance, in accordance with the process set out in clause 6.0 of these terms and conditions.
- 2.4 **“Strategic Group Scholarship”** means a scholarship that is available as paid work placement to gain industry skills whilst studying with TAFE NSW and is awarded by the Hunter TAFE Foundation in accordance with these terms and conditions.
- 2.5 **“Scholarship application”** means the process which must be completed by a nominator, and is available at [tafensw.edu.au/scholarships](http://tafensw.edu.au/scholarships).
- 2.6 **“Scholarship offer and acceptance”** means the letter of offer and acceptance which must be completed by the successful applicant, and is to be issued by the Hunter TAFE Foundation.
- 2.7 **“Student”** means a currently enrolled student of TAFE NSW.
- 2.8 **“Successful applicant”** means an eligible applicant, who is offered the Strategic Group Scholarship by the Hunter TAFE Foundation, in accordance with the process set out in clause 5.0 of these terms and condition.

### 3 Application process

- 3.1 An applicant must complete the online application and submit it by the closing date.
- 3.2 The applicant must acknowledge and accept the Strategic Group Scholarship terms and conditions, by completing their online application, prior to submitting it, in the manner set out in clause 3.1.
- 3.3 Applicants that have been shortlisted will be invited to and required to attend an interview with Strategic Group.

### 4 Eligibility

- 4.1 The Strategic Group Scholarship may be awarded to an eligible applicant who has completed and lodged an application, and who, as determined by the panel being as eligible (in its discretion), satisfies all of the following criteria:
  - 4.1.1 The applicant is enrolled in the ICT50220 Diploma of Information Technology course at a TAFE NSW campus in Newcastle, Maitland or Glendale.
  - 4.1.2 The applicant must be committed to their studies and have a good attendance record.
  - 4.1.3 The applicant must be motivated to work in the Information Technology industry.
  - 4.1.4 The applicant must be professional, self-disciplined, and work well with others in a team environment.
  - 4.1.5 The applicant accepts that the scholarship requirement is to work one (1) day per week with Strategic Group during the course of study.
  - 4.1.6 Female students enrolled in the ICT50220 Diploma of Information Technology will be highly regarded.
  - 4.1.7 The applicant must be eligible to work in Australia.
- 4.2 Incomplete Strategic Group Scholarship applications will not be considered.
- 4.3 The Hunter TAFE Foundation is under no obligation to attempt to contact any applicant who incorrectly completes and/or submits an application, and will, at his or her discretion, contact and applicant on not more than two (2) occasions in an effort to obtain information which is missing, or has not been completed correctly on the application. Should all required information not be provided, the application will be withdrawn by the Hunter TAFE Foundation and notice sent to the applicant.

### 5 Offer of the Strategic Group Scholarship

- 5.1 The selection panel will determine the Strategic Group Scholarship successful applicants in their sole discretion.
- 5.2 The successful applicants will be notified by telephone and email, and will be sent a scholarship letter of offer and acceptance to be completed.
- 5.3 If unsuccessful, an applicant will be notified in writing of that outcome.

Please retain a copy of these terms and conditions for future reference.

### **6 Acceptance of the Strategic Group Scholarship**

- 6.1 A successful applicant must complete and return the scholarship letter of offer and acceptance as soon as possible, and as a pre-condition to payment of the scholarship.
- 6.2 For the avoidance of doubt, the scholarship recipient acknowledges and agrees that the scholarship is conditional upon signing the letter of offer and acceptance, and returning it to the Hunter TAFE Foundation.

### **7 Award and payment of the Strategic Group Scholarship**

- 7.1 Completion and return of the letter of offer and acceptance is required to formally accept the scholarship.
- 7.2 Successful students will be required to engage with the Strategic Group to coordinate arrangements, including their paid work placement. This will be done independently from the Hunter TAFE Foundation.
- 7.3 The Hunter TAFE Foundation is under no obligation to make available, any part of the Strategic Group Scholarship, until it has received a signed and completed letter of offer and acceptance.

### **8 Conditions of the Strategic Group Scholarship**

- 8.1 The recipient acknowledges and agrees that the following conditions apply to the Strategic Group Scholarship:
  - 8.1.1 On request by the Hunter TAFE Foundation, the successful recipient must provide an update on how the Strategic Group Scholarship has assisted them in their studies and career journey.
  - 8.1.2 The successful recipient must agree to be available for promotional and marketing photography, in line with TAFE NSW's Media Consent.
  - 8.1.3 Any decision of the selection panel regarding a Strategic Group Scholarship application is final, and no correspondence will be entered into.
  - 8.1.4 The successful recipient is expected to be an ambassador for the Hunter TAFE Foundation, upholding the values of the organisation, and behave in accordance with the TAFE NSW Student Code of Conduct at all times.
  - 8.1.5 The Hunter TAFE Foundation reserves the right to withdraw any of the requirements, as outlined in these terms and conditions (as determined by the Hunter TAFE Foundation).

### **9 Variation**

- 9.1 The Hunter TAFE Foundation may vary these terms and conditions, or process referred to herein, at any time and without notice.