

1 Establishment and purpose

- 1.1 The Newcastle Lord Mayor's Arts Scholarship was established in 2004 to nurture young talent in their quest for excellence in all spheres of the arts including, music, drama, dance and writing. It recognises the commitment of the City of Newcastle to the cultural development of the region. The scholarship is intended to offer financial support to young, financially disadvantaged TAFE NSW students undertaking studies in the arts.
- 1.2 The Newcastle Lord Mayor's Arts Scholarship is funded by the City of Newcastle and is managed and administered by the Hunter TAFE Foundation.
- 1.3 A panel will be established to determine a successful scholarship applicant.
- 1.4 There will be one (1) scholarship valued at \$1,000, and the option for up to five (5) encouragement awards valued at \$200 each, provided by the Hunter TAFE Foundation, which will be determined by the panel in its sole discretion.

2 Definitions

- 2.1 **"Applicant"** means a student who applies for the Newcastle Lord Mayor's Arts Scholarship by completing and submitting a Newcastle Lord Mayor's Arts application in accordance with the application process.
- 2.2 **"Application process"** means the process set out in clause 3.0 of these terms and conditions, as amended or varied by the Hunter TAFE Foundation from time to time, in its sole discretion.
- 2.3 **"Eligible applicant"** means an applicant who meets the eligibility criteria for the award of a Newcastle Lord Mayor's Arts Scholarship, as set out in clause 4.0 of the terms and conditions.
- 2.4 **"Encouragement Award recipient"** means successful applicant who accepts the Newcastle Lord Mayor's Arts Encouragement Award, by completing and returning the Newcastle Lord Mayor's Arts Encouragement Award letter of offer and acceptance in accordance with the process set out in clause 6.0 of these terms and conditions.
- 2.5 **"Newcastle Lord Mayor's Arts Encouragement Award"** means an award to the value of \$200 as determined by the panel and awarded by Hunter TAFE Foundation in accordance with these terms and conditions.
- 2.6 **"Newcastle Lord Mayor's Arts Encouragement Award offer and acceptance"** means the letter of offer which must be completed by the successful applicant and is to be issued by the Hunter TAFE Foundation.
- 2.7 **"Newcastle Lord Mayor's Arts Scholarship"** means a scholarship to the value of \$1,000 awarded by the Hunter TAFE Foundation, in accordance with these terms and conditions.
- 2.8 **"Newcastle Lord Mayor's Arts Scholarship application"** means an application for the Newcastle Lord Mayor's Arts Scholarship made by an applicant in accordance with these terms and conditions.
- 2.9 **"Newcastle Lord Mayor's Arts Scholarship application"** means the process which must be completed by an applicant and which is available from tafensw.edu.au/scholarships

2.10 "Newcastle Lord Mayor's Arts Scholarship offer and acceptance"

- means the letter of offer and acceptance which must be completed by the successful applicant and is to be issued by the Hunter TAFE Foundation.
- 2.11 **"Panel"** means the panel comprised to assess applicants on their application.
 - 2.12 **"Scholarship recipient"** means successful applicant who accepts the Newcastle Lord Mayor's Arts Scholarship by completing and returning the Newcastle Lord Mayor's Arts Scholarship letter of offer and acceptance in accordance with the process set out in clause 6.0 of these Terms and Conditions.
 - 2.13 **"Student"** means a currently enrolled student at TAFE NSW.
 - 2.14 **"Successful applicant"** means an eligible student who is offered the Newcastle Lord Mayor's Arts Scholarship by the Hunter TAFE Foundation, in accordance with the process set out in clause 5.0 of these terms and conditions.

3 Application process

- 3.1 An applicant must complete and submit an application for the Newcastle Lord Mayor's Art Scholarship by the required dates, as detailed in the application process.
- 3.2 The applicant must acknowledge and accept the Newcastle Lord Mayor's Arts Scholarship terms and conditions, by signing and submitting their application prior to submitting the Newcastle Lord Mayor's Arts Scholarship application, in the manner set out in clause 3.1.

4 Eligibility

- 4.1 The Newcastle Lord Mayor's Arts Scholarship may be awarded to an eligible applicant who has completed and lodged an application and who, as determined by the panel as eligible (in its sole discretion), satisfies all of the following criteria:
 - 4.1.1 Demonstrate they live or study within the Newcastle Local Government Area.
 - 4.1.2 Is under 30 years of age at the time of application.
 - 4.1.3 Is financially disadvantaged (defined as in receipt of Centrelink benefits or eligible for a Health Care Card or a Low Income Health Care Card).
 - 4.1.4 Is currently enrolled in a course of study at TAFE NSW related to arts, music, drama, dance, or writing.
 - 4.1.5 Has achieved outstanding academic results in the relevant course area/s.
 - 4.1.6 Has demonstrated a high level of professional practice in the relevant Arts area/s.
 - 4.1.7 Does not hold another scholarship for the same course of equivalent or more substantial benefit.
 - 4.1.8 Has not received a scholarship from the Hunter TAFE Foundation in the 12 months prior to the close date.
- 4.2 Incomplete Newcastle Lord Mayor's Arts Scholarship applications will not be considered by the panel.

Please retain a copy of these terms and conditions for future reference.

4.3 The Hunter TAFE Foundation is under no obligation to attempt to contact any applicant who incorrectly completes and/or submits an application and will, at his or her discretion, contact an applicant on not more than two (2) occasions in an effort to obtain information which is missing, or has not correctly completed a Newcastle Lord Mayor's Arts Scholarship application. Should all required information not be provided, the Newcastle Lord Mayor's Arts Scholarship application will be withdrawn by the Hunter TAFE Foundation, and notice sent to the applicant.

5 Offer of Newcastle Lord Mayor's Arts Scholarship

- 5.1 The panel, in its sole discretion, will determine the Newcastle Lord Mayor's Arts Scholarship recipient.
- 5.2 The successful applicant will be notified by telephone and email, and will be sent a Newcastle Lord Mayor's Arts Scholarship letter of offer and acceptance to complete.
- 5.3 If unsuccessful, an applicant will be notified in writing of that outcome.

6 Acceptance of Newcastle Lord Mayor's Arts Scholarship

- 6.1 The scholarship recipient must complete and return the Newcastle Lord Mayor's Arts Scholarship letter of offer and acceptance as a pre-condition to payment of the scholarship.
- 6.2 The Encouragement Award recipient must complete and return the Newcastle Lord Mayor's Arts Encouragement Award offer and acceptance form as a pre-condition to the payment of the scholarship.
- 6.3 For the avoidance of doubt, the scholarship recipient acknowledges and agrees that the award of a scholarship is conditional upon the signing and returning to the Hunter TAFE Foundation, the Newcastle Lord Mayor's Arts Scholarship offer and acceptance form.
 - 6.3.1 For the avoidance of doubt, the Encouragement Award recipient acknowledges and agrees that being awarded the Encouragement Award, is conditional upon signing the Newcastle Lord Mayor's Arts Encouragement Award offer and acceptance form, and returning it to the Hunter TAFE Foundation.

7 Award and payment of the scholarship

- 7.1 Following the completion and return of the letter of offer and acceptance, payments will be paid to the successful recipient/s by bank transfer within 14 days of the presentation ceremony.
- 7.2 The Hunter TAFE Foundation is under no obligation to pay or make available any part of the scholarship until it has received a signed and completed scholarship letter of offer and acceptance.

8 Conditions of the Newcastle Lord Mayor's Arts Scholarship

- 8.1 The recipient acknowledges and agrees that the following conditions apply to the awarding of the Newcastle Lord Mayor's Arts Scholarship:
 - 8.1.1 On request of the Hunter TAFE Foundation, the successful recipient must provide an update on how the Newcastle Lord Mayor's Arts Scholarship has assisted them in their career journey.
 - 8.1.2 The successful recipient must agree to be available for promotional and marketing photography in line with TAFE NSW Media Consent form.
 - 8.1.3 Any decision made by the panel regarding a Newcastle Lord Mayor's Arts Scholarship application, is final and no correspondence will be entered into.
 - 8.1.4 The successful recipient is expected to be an ambassador for the Hunter TAFE Foundation, upholding the values of the organisation and behaving in accordance with the TAFE NSW Student Code of Conduct at all times.
 - 8.1.5 The Hunter TAFE Foundation reserves the right to withdraw any unpaid monies, or request repayment of monies awarded for the Newcastle Lord Mayor's Arts Scholarship, should a recipient fail to meet any of the requirements as outlined in these terms and conditions (as determined by the Hunter TAFE Foundation).

9 Variation

- 9.1 The Hunter TAFE Foundation may vary these terms and conditions or any form or process referred to herein, at any time and without notice.

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