

1 Establishment and purpose

- 1.1 The Newcastle Airport and Astra Aerospace Scholarship was established in 2023, to provide one scholarship valued \$2500, to nurture and grow local talent, to provide highly skilled and knowledgeable aviation professionals needed to support the global industry.
- 1.2 The Newcastle Airport and Astra Aerospace Scholarship is funded by the Newcastle Airport and administered by the Hunter TAFE Foundation.
- 1.3 One (1) scholarship to the value of \$2500, will be made available in Semester 1 and Semester 2.
- 1.4 A judging and selection panel will be established to determine the successful applicant.

2 Definitions

- 2.1 **“Applicant”** means an individual who applies for the Newcastle Airport and Astra Aerospace Scholarship, by completing and submitting Newcastle Airport and Astra Aerospace Scholarship application form, in accordance with the application process.
- 2.2 **“Application process”** means the process set out in clause 3.0 of these terms and conditions, as amended or varied by the Hunter TAFE Foundation from time to time, in its sole discretion.
- 2.3 **“Recipient”** means successful applicant who accepts the Newcastle Airport and Astra Aerospace Scholarship, by completing and returning the Newcastle Airport and Astra Aerospace Scholarship offer and acceptance form, in accordance with the process set out in clause 6.0 of these terms and conditions.
- 2.4 **“Newcastle Airport and Astra Aerospace Scholarship”** means a scholarship that is available as paid work placement to gain industry skills whilst studying with TAFE NSW and is awarded by the Hunter TAFE Foundation in accordance with these terms and conditions.
- 2.5 **“Newcastle Airport and Astra Aerospace Scholarship”** application form means the form which must be completed by a nominator, and is available at tafensw.edu.au/scholarships
- 2.6 **“Newcastle Airport and Astra Aerospace Scholarship offer and acceptance form”** means the form that must be completed by the successful applicant and is to be issued by the Hunter TAFE Foundation.
- 2.7 **“Student”** means a currently enrolled student at TAFE NSW.
- 2.8 **“Successful applicant”** means an eligible applicant, who is offered the Newcastle Airport and Astra Aerospace Scholarship by the Hunter TAFE Foundation, in accordance with the process set out in clause 5.0 of these terms and conditions.

3 Application process

- 3.1 An applicant must complete an application form, and submit it via email, to the Hunter TAFE Foundation by the required closing date, as detailed on the application form.
- 3.2 The applicant must acknowledge and accept the Newcastle Airport and Astra Aerospace Scholarship terms and conditions, by signing and dating their application form, prior to submitting it, in the manner set out in clause 3.1

4 Eligibility

- 4.1 The Newcastle Airport and Astra Aerospace Scholarship may be awarded to an eligible applicant who has completed and lodged an application form, and who, as determined by the panel being as eligible (in its discretion), satisfies all of the following criteria:
 - 4.1.1 Open to students who are currently enrolled in the Certificate II in Aeroskills delivered out of TAFE NSW Newcastle Campus (Tighes Hill).
 - 4.1.2 Resides in the Newcastle, Hunter or Central Coast Region.
 - 4.1.3 Not be in receipt of another award or scholarship presented by the Hunter TAFE Foundation.
 - 4.1.4 Applicant must accept terms and conditions outlined in the scholarship.
 - 4.1.5 Incomplete applications will not be accepted.
- 4.2 Incomplete Newcastle Airport and Astra Aerospace Scholarship application forms will not be considered.
- 4.3 The Hunter TAFE Foundation is under no obligation to attempt to contact any applicant who incorrectly completes and/or submits an application form, and will, at his or her discretion, contact and applicant on not more than two (2) occasions in an effort to obtain information which is missing, or has not been completed correctly on the application form. Should all required information not be provided, the application form will be withdrawn by the Hunter TAFE Foundation and notice sent to the applicant.

5 Offer of the scholarship

- 5.1 The selection panel will determine the Newcastle Airport and Astra Aerospace Scholarship successful applicants in their sole discretion.
- 5.2 The successful applicants will be notified by telephone and email and will be sent a scholarship offer and acceptance form to be completed.
- 5.3 If unsuccessful, an applicant will be notified in writing of that outcome.

Please retain a copy of these terms and conditions for future reference.

6 Acceptance of the scholarship

- 6.1 A successful applicant must complete and return the scholarship offer and acceptance form as soon as possible, and as a pre-condition to payment of the scholarship.
- 6.2 For the avoidance of doubt, the scholarship recipient acknowledges and agrees that the scholarship is conditional upon signing the offer and acceptance form and returning it to the Hunter TAFE Foundation.

7 Award and payment

- 7.1 Completion and return of the Letter of Offer and Acceptance form is required to formally accept the scholarship.
- 7.2 The Hunter TAFE Foundation is under no obligation to make available, any part of the Newcastle Airport and Astra Aerospace Scholarship, until it has received a signed and completed offer and acceptance form.

8 Conditions

- 8.1 The recipient acknowledges and agrees that the following conditions apply to the Newcastle Airport and Astra Aerospace Scholarship:
 - 8.1.1 On request by the Hunter TAFE Foundation, the successful recipient must provide an update on how the Newcastle Airport and Astra Aerospace Scholarship has assisted them in their studies and career journey.
 - 8.1.2 The successful recipient must agree to be available for promotional and marketing photography, in line with TAFE NSW's Authority to Publish.
 - 8.1.3 Any decision of the selection panel regarding a Newcastle Airport and Astra Aerospace Scholarship application is final, and no correspondence will be entered into.
 - 8.1.4 The successful recipient is expected to be an ambassador for the Hunter TAFE Foundation, upholding the values of the organisation, and behave in accordance with the TAFE NSW Student Code of Conduct at all times.
 - 8.1.5 The Hunter TAFE Foundation reserves the right to withdraw any of the requirements, as outlined in these terms and conditions (as determined by the Hunter TAFE Foundation).

9 Variation

- 9.1 The Hunter TAFE Foundation may vary these terms and conditions, or any form or process referred to herein, at any time and without notice.

Please retain a copy of these terms and conditions for future reference.