

Grant value:

Minimum of \$500

Email:

TAFENSWLegacyGrant@tafensw.edu.au

The Legacy Club of Wagga Wagga is offering a grant for a course of study at TAFE NSW Wagga Wagga or the TAFE NSW North Wagga Wagga Primary Industries Centre. The grant will provide financial assistance to enable the selected student to further their education and career.

Eligibility criteria

To be eligible for this grant, applicants must:

- be enrolled as a full time student, or part time as an apprentice or trainee, in a course of study at TAFE NSW Wagga Wagga or TAFE NSW North Wagga Wagga Primary Industries Centre, commencing in 2025, and
- have served in the Australian Defence Force, or
- be a Junior Legatee and are attached to a Legacy Club, or
- be a partner of a serving member of the Australian Defence Force
- be a dependant or direct descendant of a currently serving, retired, or deceased member of the Australian Defence Force. (For example, your parent, grandparent, great grandparent).

Important information

You must provide the following information with your application:

- the discharge certificate, OR name, service number, rank, and unit of the serving or retired member of the Australian Defence Force
- references, and the names and contact details of two referees
- you may also include any other information or documentation which you believe will support your application.

After consideration, a shortlist of applicants will be called to attend an interview, to be held at TAFE NSW Wagga Wagga on a date to be advised. Final selection will be made by the selection committee on the basis of the application, interview, and referee's reports.

Donated by:



Section A - Applicant details

Family name: _____ First/other names: _____

Postal address: _____

Suburb: _____ State: _____ Postcode: _____

Mobile: _____ Home phone: _____

Email: _____ Date of birth (dd/mm/yy): _____

Section B - Study details

Name of course you are enrolling in at TAFE NSW: _____

Date of enrolment: _____ Student number (if applicable): _____

Section C - Education

School Qualifications

What is the highest school qualification you obtained: _____

Year completed: _____

TAFE NSW courses, vocational HSC courses, university or other equivalent qualifications

Course name	Institution	Year completed

Section D – Additional information

1. Please provide a copy of the discharge certificate OR the name, service number, rank, and unit of the parent, grandparent, or great grandparent who is, or was, in the Australian Defence Force.

Information can be found on the Australian War Memorial website: www.awm.gov.au/people

How is the person related to you? _____

2. How will the grant funds assist you to achieve your course of study and career goals? (Maximum 200 words)

3. Please provide details of any work, employment, work experience or community involvement. (Maximum 200 words)

4. Please attach references and provide the name and contact details of two referees

Reference 1: Phone:

Reference 2: Phone:

Part E - Applicant declaration

- I declare that the information supplied on this form and attached documents is true and correct.
- I authorise TAFE NSW to access details on my enrolment for the purpose of assessing my application.
- I authorise the release of this application and supporting documents to the panel convened, to review all applications for this grant.
- I accept the panel's decision cannot be appealed and no correspondence concerning the decisions will be entered into.
- In signing this declaration I acknowledge I have received, understand and accept the terms and conditions for the grant.

Applicant name (printed)

Witness name (printed)

Applicant signature

Witness signature

Date

Date

Privacy

The information provided by you on this application form and attachments will be used by the TAFE NSW and members of the Legacy Club of Wagga Wagga for the purpose of administration and determining the award of the grant. Provision of this information is essential to determine your eligibility for consideration of a grant. Information will be stored securely. If you do not provide all information, then your application may not be eligible for entry.

**Submit completed form with related documents,
or for more information, email TAFENSWLegacyGrant@tafensw.edu.au**

1.0 Establishment and purpose

- 1.1 The Legacy Club of Wagga Wagga Grant was established to provide support to committed students who are in need of financial assistance or encouragement to complete their studies.
- 1.2 The grant is funded, managed and administrated by the Legacy Club of Wagga Wagga.
- 1.3 A panel will be established to determine successful grant applicants.

2.0 Definitions

- 2.1 **"Applicant"** means an individual who applies for the Legacy Club of Wagga Wagga Grant by completing and submitting a grant application form in accordance with the application process.
- 2.2 **"Application process"** means the process set out in clause 3.0 of these terms and conditions as amended or varied by TAFE NSW from time to time in its sole discretion.
- 2.3 **"Eligible applicant"** means an applicant who meets the criteria for eligibility for the award of a Legacy Club of Wagga Wagga Grant as set out in clause 4.0 of the terms and conditions.
- 2.4 **"Panel"** means a panel to assess applicants on their grant application
- 2.5 **"Legacy Club of Wagga Wagga Grant"** means a financial grant up to a minimum \$500 to a maximum \$2000 as determined and awarded by Legacy Club of Wagga Wagga in accordance with these terms and conditions.
- 2.6 **"Grant application"** means an application for a Legacy Club of Wagga Wagga Grant made by an applicant in accordance with these terms and conditions.
- 2.7 **"Grant application form"** means the form which must be completed by an applicant and which is available from tafensw.edu.au/scholarships
- 2.8 **"Grant offer and acceptance form"** means the form which must be completed by the successful applicant and is to be issue by TAFE NSW.
- 2.9 **"Grant recipient"** means the successful applicant who accepts the Legacy Club of Wagga Wagga Grant by completing and returning the grant offer and acceptance form in accordance with the process set out in clause 6.0 of these terms and conditions.
- 2.10 **"Student"** means a currently enrolled student of TAFE NSW
- 2.11 **"Successful applicant"** means an eligible applicant who is offered the Legacy Club of Wagga Wagga Grant by TAFE NSW in accordance with the process set out in clause 5.0 of these terms and conditions.

3.0 Application process

- 3.1 An applicant must complete a grant application form and submit it to TAFE NSW, by email.
- 3.2 The applicant must acknowledge and accept the grant terms and conditions by signing and dating their application form prior to submitting the grant application form in the manner set out in clause 3.1.

4.0 Eligibility

- 4.1 The Legacy Club of Wagga Wagga Grant may be awarded to an eligible applicant who has completed and lodged an application form and who, as determined by the panel as eligible (in its discretion), satisfies all of the following criteria:
 - 4.1.1 Applicants must be enrolled as a full time student, or as an apprentice or trainee, in a course of study at TAFE NSW Wagga Wagga or TAFE NSW North Wagga Wagga Primary Industries Centre, commencing in 2025.
 - 4.1.2 Applicants must:
 - have served in the Australian Defence Force, or
 - be a Junior Legatee and are attached to a Legacy Club, or
 - be a partner of a serving member of the Australian Defence Force, or
 - be a dependant or direct descendant of a currently serving, retired, or deceased member of the Australian Defence Force.
- 4.2 Incomplete grant application form will not be considered by the panel.
- 4.3 TAFE NSW is under no obligation to attempt to contact any applicant who incorrectly completes and/or submits and application form and will, at his or her discretion, contact and applicant on not more than two (2) occasions in an effort to obtain information which is missing, or has not been completed correctly. Should all required information not be provided, the grant application form will be withdrawn and notice sent to the applicant.

5.0 Offer of grant

- 5.1 The panel will determine the Legacy Club of Wagga Wagga Grant recipients in its sole discretion.
- 5.2 The successful applicant will be notified by telephone and email, and will be sent a grant offer and acceptance form to complete.
- 5.3 If unsuccessful, an applicant will be notified in writing of that outcome.

6.0 Acceptance of grant

- 6.1 A grant recipient must complete and return the grant offer prior to the payment of the grant.
- 6.2 For the avoidance of doubt, the grant recipient acknowledges and agrees that the award of a grant is conditional upon the signing and returning to TAFE NSW the grant offer and acceptance form.

7.0 Award and payment of the grant

- 7.1 Following the completion and return of the grant offer and acceptance form, the grant funds will be paid as a cheque up to the value of \$2,000; value of grant determined by application panel.
- 7.2 TAFE NSW and the Legacy Club of Wagga Wagga are under no obligation to pay or make available any part of the grant until it has received a signed and completed grant offer and acceptance form.

8.0 Conditions of the grant

- 8.1 The recipient acknowledges and agrees that the following conditions apply to the award of the Legacy Club of Wagga Wagga Grant:
 - 8.1.1 On request by the TAFE NSW, the successful recipient must provide an update on how the grant has assisted them in their career journey.
 - 8.1.2 The successful recipient must agree to be available for promotional and marketing photography in line with TAFE NSW's Authority to Publish.
 - 8.1.3 Any decision of the panel regarding a grant application is final and no correspondence will be entered into.
 - 8.1.4 The successful recipient is expected to be an ambassador for the TAFE NSW and uphold the values of the organisation and to behave at all times in accordance with the TAFE NSW Student Code of Conduct.

9.0 Variation

- 9.1 TAFE NSW may vary these terms and conditions or any form or process referred to herein at any time and without notice.

Please retain a copy of these terms and conditions for future reference.