Central Coast Campus Friends Equity Award

Terms and Conditions

1.0 Establishment and purpose

1.1 The Central Coast Campus Friends Equity Award was established in 2008.

1.2 The Central Coast Campus Friends Equity Award was funded by Central Coast Campus Friends Inc. and managed and administered by the Hunter TAFE Foundation.

1.3 A selection panel will be established comprising of representatives from TAFE NSW.

1.4 The award delivers up to $1,000 towards future study.

2.0 Definitions

2.1 "**Award recipient**" means the successful nominee who accepts the Central Coast Campus Friends Equity Award, by completing and returning the award letter of offer and acceptance, in accordance with the process set out in clause 6.0 of these terms and conditions.

2.2 "**Central Coast**" means the cities and towns of the Central Coast Council local government area.

2.3 "**Central Coast Campus Friends Equity Award**" means the award provided by the Hunter TAFE Foundation, in accordance with these terms and conditions.

2.4 "**Eligible nominee**" means a nominee who meets the criteria for eligibility for a Central Coast Campus Friends Equity Award, as set out in clause 4.0 of these terms and conditions.

2.5 "**Nomination**" means a nomination for the Central Coast Campus Friends Equity Award, made by a nominator, in accordance with these terms and conditions.

2.6 "**Nomination form**" means the form that must be completed by the nominator, and is available at tafensw.edu.au/scholarships.

2.7 "**Nomination process**" means the process set out in clause 3.0 of these terms and conditions, as amended or varied by the Hunter TAFE Foundation from time to time, in its sole discretion.

2.8 "**Nominator**" means a teacher who has nominated a student for the Central Coast Campus Friends Equity Award, by completing and submitting a nomination, in accordance with the nomination process.

2.9 "**Nominee**" means a student who has been nominated for the Central Coast Campus Friends Award.

2.10 "**Offer and acceptance form**" means the form that must be completed by the successful nominee, and is issued by the Hunter TAFE Foundation.

2.11 "**Selection panel**" means a panel comprising of representatives from TAFE NSW.

2.12 "**Student**" means a person who has either completed a course in the current year, or is currently studying, at the TAFE NSW Gosford, Ourimbah, or Wyong campuses.

2.13 "**Successful nominee**" means an eligible nominee who is offered the Central Coast Campus Friends Equity Award by the Hunter TAFE Foundation, in accordance with the process set out in clause 5.0 of these terms and conditions.

3.0 Nomination process

3.1 A nominee and nominator must complete a nomination and submit it to the Hunter TAFE Foundation by the required closing date.

3.2 The nominee and nominator must acknowledge and accept the Central Coast Campus Friends Equity Award Terms and Conditions, by completing the declaration on their nomination.

4.0 Eligibility

4.1 The Central Coast Campus Friends Award may be awarded to an eligible nominee who, as determined by the selection panel (in its sole discretion), satisfies all of the following criteria:

4.1.1 Be a current student studying at TAFE NSW Gosford, Ourimbah and Wyong.

4.1.2Is a Central Coast resident.

4.1.3 Demonstrate an interest in a future career on the Central Coast.

4.1.4 Is a motivated and deserving student, who has a genuine intention to complete further study, and would benefit from the assistance provided by this award.

4.1.5 Has not received a scholarship from Hunter TAFE Foundation or TAFE NSW within the previous 12 months.

4.2 Incomplete nominations will not be considered by the panel.

4.3 The Hunter TAFE Foundation is under no obligation to attempt to contact any nominee or nominator, who incorrectly completes and/or submits an incomplete nomination, and will, at his or her discretion, contact a nominee or nominator on not more than two (2) occasions, in an effort to obtain missing or incorrect information. Should all required information not be provided, the nomination will be withdrawn by the Hunter TAFE Foundation and notice sent to the nominee and nominator.

Please retain a copy of these terms and conditions for future reference.

5.0 Offer of scholarship

5.1 The selection panel will determine the successful nominee in its sole discretion.

5.2 The successful nominee will be notified by telephone and mail, and will be sent a letter of offer and acceptance to complete.

5.3 Unsuccessful nominators will be notified by email.

5.4 The successful nominee must complete and return the letter of offer and acceptance as soon as possible, and as a pre-condition to payment of the award.

5.5 For the avoidance of doubt, the successful nominee acknowledges and agrees that receiving the Central Coast Campus Friends Equity Award is conditional upon signing a completed letter of offer and acceptance, and returning it to the Hunter TAFE Foundation.

6.0 Award and payment

6.1 Following the completion and return of the letter of offer and acceptance, the payment will be made to the successful recipient/s by bank transfer within 14 days of the presentation ceremony.

7.0 Conditions

7.1 The award recipient acknowledges and agrees that the following conditions apply:

7.1.1 The Hunter TAFE Foundation reserves the right to withdraw any unpaid monies, or request repayment of monies awarded for the Central Coast Campus Friends Equity Award, should the successful nominee fail to meet any of the requirements outlined in these terms and conditions (and determined by the Hunter TAFE Foundation).

7.1.2 On request by the Hunter TAFE Foundation, the award recipient must provide an update on how the Central Coast Campus Friends Equity Award has assisted them in their education and career journey.

7.1.3 The award recipient must agree to be available for promotional and marketing photography, in accordance with TAFE NSW's Media Consent form.

7.1.4 Any decision of the selection panel regarding a nomination is final, and no correspondence will be entered into.

7.1.5 The award recipient is expected to be an ambassador for the Hunter TAFE Foundation, upholding the values of TAFE NSW and behaving in accordance with the TAFE NSW Student Code of Conduct at all times, at all times.

8.0 Variation

8.1 The Hunter TAFE Foundation may vary these terms and conditions, or any form or process referred to herein, at any time and without notice.

Please retain a copy of these terms and conditions for future reference.