

1 Establishment and purpose

- 1.1 The Carol Duval Memorial Award is generously provided by the Duval family, in memory of Carol Duval, a former fine arts teacher at TAFE NSW Hunter Street. The award provides support and encouragement to an outstanding student who is currently enrolled in the Diploma of Visual Arts or Advanced Diploma of Visual Arts. The award is managed and delivered by the Hunter TAFE Foundation.

2 Definitions

- 2.1 **“Applicant”** means an individual who applies for a Carol Duval Memorial Award, by completing and submitting a Carol Duval Memorial Award application, in accordance with the application process.
- 2.2 **“Application Process”** means the process set out in clause 3.0 of these terms and conditions, or as amended or varied by the Carol Duval Memorial Award, from time to time in its sole discretion.
- 2.3 **“Eligible Applicant”** means an applicant who meets the criteria for eligibility for the award of a scholarship/prize, as set out in clause 4.0 of the terms and conditions.
- 2.4 **“Application”** means an application for the Carol Duval Memorial Award, made by an applicant, in accordance with these terms and conditions.
- 2.5 **“Application Form”** means the online form that must be completed by an applicant and is available from tafensw.edu.au/scholarships.
- 2.6 **“Offer and acceptance”** means the process that must be completed by the successful applicant and is to be issued by the Hunter TAFE Foundation.
- 2.7 **“Recipient”** means the successful applicant who accepts the Carol Duval Memorial Award by completing and returning the offer and acceptance, in accordance with the process set out in clause 6.0 of these terms and conditions.
- 2.8 **“Selection Panel”** means a panel comprised of TAFE NSW and industry representatives, to assess applicants on their application.
- 2.9 **“Carol Duval Memorial Award”** means a financial grant, up to a maximum value of \$1,000, awarded by the Hunter TAFE Foundation, in accordance with these terms and conditions.
- 2.10 **“Successful Applicant/Recipient”** means an eligible applicant who is offered the Carol Duval Memorial Award by the Hunter TAFE Foundation, in accordance with the process set out in clause 5.0 of these terms and conditions.

3 Application process

- 3.1 An applicant must complete a Carol Duval Memorial Award application, and submit it via the Award Force platform, by the required closing date, as detailed on the application.
- 3.2 The applicant must acknowledge and accept the Carol Duval Memorial Award terms and conditions, by accepting the declaration on the application on Award Force prior to submitting it, in the manner set out in clause 3.1.

4 Eligibility

- 4.1 Open to TAFE NSW students currently enrolled in the Diploma of Visual Arts or Bachelor of Creative Practice – Visual Arts.
- 4.2 Resides within the Hunter or Central Coast regions.
- 4.3 Is committed to their studies and has a good attendance record.
- 4.4 Not be in receipt of another award, scholarship or prize presented by the Hunter TAFE Foundation within the last twelve (12) months.
- 4.5 Applicant must accept Terms and Conditions outlined in the Carol Duval Memorial Award.
- 4.6 Incomplete applications will not be considered.

5 Selection and offer of the award

- 5.1 Applications will be collated by the Hunter TAFE Foundation.
- 5.2 Initial selection of the artwork will be reviewed by a panel prior to the judging and exhibition.
- 5.3 An independent judge will determine the successful applicant at the Carol Duval Memorial Event.
- 5.4 The successful applicant will be notified in person at the Carol Duval Memorial Award Event and will be sent a letter of offer and acceptance to be completed.
- 5.5 If unsuccessful, the applicant will be notified in writing of that outcome.

6 Acceptance of Award

- 6.1 The award recipient must complete and return the Carol Duval Memorial Award offer and acceptance, as a pre-condition to payment of the award.
- 6.2 For the avoidance of doubt, the award recipient acknowledges and agrees that the issue of this award is conditional upon the signing the Carol Duval Memorial Award offer and acceptance and returning it to the Hunter TAFE Foundation.

Please retain a copy of these terms and conditions for future reference.

7 Award and payment

- 7.1 Following the completion and return of the offer and acceptance, the payment will be made to the successful recipient/s by bank transfer within 14 days of the presentation ceremony.
- 7.2 The Hunter TAFE Foundation is under no obligation to pay or make available, any part of the Carol Duval Memorial Award, until it has received a signed and completed Carol Duval Memorial Award offer and acceptance.

8 Conditions

- 8.1 The recipient acknowledges and agrees that the following conditions apply to the awarding of the Carol Duval Memorial Award:
 - 8.1.1 On request of the Hunter TAFE Foundation, the successful recipient must provide an update on how the Carol Duval Memorial Award has assisted them on their career journey.
 - 8.1.2 The successful recipient must agree to be available for promotional and marketing photography, in line with TAFE NSW's Media Consent form.
 - 8.1.3 Any decision of the judging panel, regarding a Carol Duval Memorial Award application, is final, and no correspondence will be entered into.
 - 8.1.4 The successful recipient is expected to be an ambassador for the Hunter TAFE Foundation, and will at all times, uphold the values of the organisation, and behave in accordance with the TAFE NSW Student Code of Conduct.
 - 8.1.5 The Hunter TAFE Foundation reserves the right to withdraw any unpaid monies, or request repayment of monies awarded for the Carol Duval Memorial Award, should a recipient fail to meet any of the requirements, as outlined in these terms and conditions (as determined by the Hunter TAFE Foundation).
 - 8.1.6 The student work is retained by the student and is not acquisitive.

9 Variation

- 9.1 The Hunter TAFE Foundation may vary these terms and conditions, or any form or process referred to herein, at any time and without notice.

Please retain a copy of these terms and conditions for future reference.