

1 Establishment and purpose

- 1.1 Anthony Carter Memorial Scholarship was established in 2006 by Ted and Christine Carter in memory of their son Anthony Carter, a former Hunter TAFE NSW student and Klosters employee.
- 1.2 The Anthony Carter Memorial Scholarship is funded by Ted and Christine Carter and managed and administered by the Hunter TAFE Foundation.
- 1.3 One (1) Anthony Carter Memorial Scholarship will be awarded to a TAFE NSW student enrolled in one of the following courses:
 AUR30620 Certificate III in Light Vehicle Mechanical Technology
 AUR32420 Certificate III in Automotive Refinishing Technology
 AUR20420 Certificate II in Automotive Electrical Technology
 AUR32120 Certificate III in Automotive Body Repair Technology
 Total Scholarship is valued at \$1,000 and will be presented as a \$500 direct deposit and \$500 tool voucher.
- 1.4 The nominator will submit a nomination using the selection criteria as by the nomination process.
- 1.5 The Teacher or Head Teacher should complete the nomination and will assume an endorsement.

2 Definitions

- 2.1 **"Eligible nominee"** means a nominee who meets the criteria for eligibility for the award of the Anthony Carter Memorial Scholarship as set out in clause 4.0 of the terms and conditions.
- 2.2 **"Endorser"** means the Teacher or Head Teacher.
- 2.3 **"Nomination process"** means the process set out in clause 3.0 of these terms and conditions as amended or varied by the Hunter TAFE Foundation from time to time in its sole discretion.
- 2.4 **"Nominator"** means the Teacher or Head Teacher.
- 2.5 **"Nominee"** means a student who is nominated for the Anthony Carter Memorial Scholarship by their nominator completing and submitting a Anthony Carter Memorial Scholarship nomination in accordance with the nomination process.
- 2.6 **"Recipient"** means successful nominee who accepts the Anthony Carter Memorial Scholarship by completing and returning the Anthony Carter Memorial scholarship letter of offer and acceptance in accordance with the process set out in clause 6.0 of these terms and conditions.
- 2.7 **"Anthony Carter Memorial Scholarship"** means a scholarship is awarded by the Hunter TAFE Foundation in accordance with these terms and conditions.
- 2.8 **"Anthony Carter Memorial Scholarship nomination form"** means the process which must be completed by a nominator.
- 2.9 **"Anthony Carter Memorial Scholarship award offer and acceptance"** means the process which must be completed by the successful nominee and is to be issued by the Hunter TAFE Foundation.
- 2.10 **"Student"** means a currently enrolled student of TAFE NSW.
- 2.11 **"Successful nominee"** means an eligible student who is offered the Anthony Carter Memorial Scholarship by the Hunter TAFE Foundation in accordance with the process set out in clause 5.0 of these terms and conditions.

3 Nomination process

- 3.1 A nominator must complete an Anthony Carter Memorial Scholarship nomination, and submit to the Hunter TAFE Foundation prior to the closing date as outlined on the Anthony Carter Memorial Scholarship nomination.
- 3.2 The nominator must acknowledge and accept the Anthony Carter Memorial Scholarship terms and conditions by completing and submitting the nomination in the manner as set out in 3.1.

4 Eligibility

- 4.1 The Anthony Carter Memorial Scholarship may be awarded to an eligible nominee who has been nominated and who, as determined by the selection panel as eligible (in its sole discretion), satisfies all of the following criteria:
 - 4.1.1 Is currently enrolled at TAFE NSW in the Hunter region, in one of the following courses:
 AUR30620 Certificate III in Light Vehicle Mechanical Technology
 AUR32420 Certificate III in Automotive Refinishing Technology
 AUR20420 Certificate II in Automotive Electrical Technology
 AUR32120 Certificate III in Automotive Body Repair Technology
 - 4.1.2 Is committed to their studies and have a good attendance record
 - 4.1.3 Applies him or herself at all times
 - 4.1.4 Would benefit from the financial support offered by the scholarship
 - 4.1.5 is under the age of 25 at the time of nomination.
- 4.2 Incomplete Anthony Carter Memorial Scholarship nominations will not be considered.
- 4.3 The Hunter TAFE Foundation is under no obligation to attempt to contact any nominator who incorrectly completes and/or submits a nomination and will, at his or her discretion, contact a nominee on not more than two (2) occasions in an effort to obtain information which is missing, or has not been completed correctly, on an Anthony Carter Memorial Scholarship nomination. Should all required information not be provided, the Anthony Carter Memorial Scholarship nomination will be withdrawn by the Hunter TAFE Foundation, and notice sent to the nominator.

Please retain a copy of these terms and conditions for future reference.

5 Offer and acceptance

- 5.1 Following assessment by the selection panel of an Anthony Carter Memorial Scholarship nomination, the selection panel will determine the outcome of the Anthony Carter Memorial Scholarship.
- 5.2 The Anthony Carter Memorial Scholarship awarded by the Hunter TAFE Foundation will be determined by the selection panel at its sole discretion.
- 5.3 The successful nominee will be sent an Anthony Carter Memorial Scholarship letter of offer and acceptance.
- 5.4 If unsuccessful, the nominee and nominator will be notified in writing of that outcome.
- 5.5 The successful nominee must complete and return the Anthony Carter Memorial Scholarship letter of offer and acceptance as soon as possible and as a pre-condition to payment of the award.
- 5.6 For the avoidance of doubt, the successful nominee acknowledges and agrees that the award is conditional upon the successful nominee signing and returning to the Hunter TAFE Foundation the Anthony Carter Memorial Scholarship letter of offer and acceptance.

6 Award and payment

- 6.1 Following the completion and return of the letter of offer and acceptance, the payment will be made to the successful recipient/s by bank transfer within 14 days of the presentation ceremony.
- 6.2 The Hunter TAFE Foundation is under no obligation to pay or make available, any part of the Anthony Carter Memorial Scholarship until it has received a signed and completed Anthony Carter Memorial Scholarship letter of offer and acceptance.

7 Conditions of the scholarship

- 7.1 The recipient acknowledges and agrees that the following conditions apply to the award of the scholarship:
 - 7.1.1 The Hunter TAFE Foundation reserve the right to withdraw any unpaid monies or request repayment of monies awarded, should the successful recipient withdraw from studies, or not successfully complete or fail to meet any of the requirements as outlined in these terms and conditions (as determined by the Hunter TAFE Foundation).
 - 7.1.2 On request by the Hunter TAFE Foundation, the successful nominee must provide an update on how the Anthony Carter Memorial Scholarship has assisted them in their career journey.
 - 7.1.3 The successful nominee must agree to be available for promotional and marketing photography in line with TAFE NSW's Media Consent.
 - 7.1.4 Any decision of the selection panel regarding a Anthony Carter Memorial Scholarship nomination, is final and no correspondence will be entered into.
 - 7.1.5 The successful nominee is expected to be an ambassador for the Hunter TAFE Foundation and uphold the values of each organisation and to behave at all times, in accordance with the Hunter TAFE Student Code of Conduct.

8 Variation

- 8.1 The Hunter TAFE Foundation, in consultation with the Anthony Carter Memorial Scholarship, may vary these terms and conditions or any form or process referred to herein, at any time and without notice.