

1 Establishment and purpose

- 1.1 The Andy Lindsay Memorial Award for music has been established by Sandra Lindsay, Managing Director of Musos Corner, in memory of her son Andrew 'Andy' Lindsay, who was an outstanding, gifted musician, inspiring business leader and also the heart and soul of Newcastle's Musos Corner music store.
- 1.2 The Andy Lindsay Memorial Award is funded by Musos Corner and is administrated and managed by the Hunter TAFE Foundation.
- 1.3 One (1) award in the form of a voucher to the value of \$1,000, will be made available each semester.

2 Definitions

- 2.1 **"Applicant"** means an individual who applies for the Andy Lindsay Memorial Award, by completing and submitting the Andy Lindsay Memorial Award application, in accordance with the application process.
- 2.2 **"Application process"** means the process set out in clause 3.0 of these terms and conditions, as amended or varied by the Hunter TAFE Foundation from time to time, in its sole discretion.
- 2.3 **"Recipient"** means successful applicant who accepts the Andy Lindsay Memorial Award, by completing and returning the Andy Lindsay Memorial Award letter of offer and acceptance, in accordance with the process set out in clause 6.0 of these terms and conditions.
- 2.4 **"The Andy Lindsay Memorial Award"** means an award that is awarded by the Hunter TAFE Foundation in accordance with these terms and conditions.
- 2.5 **"The Andy Lindsay Memorial Award"** application means the form which must be completed by a nominator, and is available at tafensw.edu.au/scholarships
- 2.6 **"The Andy Lindsay Memorial Award letter of offer and acceptance"** means the process that must be completed by the successful applicant and is to be issued by the Hunter TAFE Foundation.
- 2.7 **"Student"** means a currently enrolled student at TAFE NSW.
- 2.8 **"Successful applicant"** means an eligible applicant, who is offered The Andy Lindsay Memorial Award by the Hunter TAFE Foundation, in accordance with the process set out in clause 5.0 of these terms and conditions.

3 Application process

- 3.1 An applicant must complete and submit the online application for the Andy Lindsay Memorial Award by the required closing date, and as detailed in the online application form.
- 3.2 The applicant must acknowledge and accept the Andy Lindsay Memorial Award terms and conditions, by completing their application, prior to submitting it, in the manner set out in clause 3.1

4 Eligibility

- 4.1 The Andy Lindsay Memorial Award may be awarded to an eligible applicant who has completed and submitted an application, and who, as determined by the panel being as eligible (in its discretion), satisfies all the following criteria:
 - 4.1.1 be enrolled in a Music and Production related course at a TAFE NSW location in the Hunter or Central Coast regions
 - 4.1.2 have overcome challenges to achieve their goals
 - 4.1.3 have a good attendance record and demonstrates commitment to their study and career goals
 - 4.1.4 not be in receipt of another award or scholarship presented by the Hunter TAFE Foundation within the last 12-month period of receiving the previous scholarship.
- 4.2 Incomplete Andy Lindsay Memorial Award applications will not be considered.
- 4.3 The Hunter TAFE Foundation is under no obligation to attempt to contact any applicant who incorrectly completes and/or submits an application, and will, at his or her discretion, contact and applicant on not more than two (2) occasions in an effort to obtain information which is missing, or has not been completed correctly on the application. Should all required information not be provided, the application form will be withdrawn by the Hunter TAFE Foundation and notice sent to the applicant.

5 Selection and offer of the scholarship

- 5.1 Applications will be collated by the Hunter TAFE Foundation.
- 5.2 A selection panel will be formed and will determine the outcome of the Andy Lindsay Memorial Award for Music.
- 5.3 The Andy Lindsay Memorial Award for Music, awarded by the Hunter TAFE Foundation will be determined by the selection panel at its sole discretion.
- 5.4 The successful nominee will be informed by being sent an Andy Lindsay Memorial Award for Music letter of offer and acceptance.
- 5.5 Any unsuccessful nominees will not be notified of that outcome.

Please retain a copy of these terms and conditions for future reference.

6 Acceptance of the scholarship

- 6.1 The successful nominee must complete and return the letter of offer and acceptance as soon as possible as a pre-condition to payment of the scholarship.
- 6.2 For the avoidance of doubt, the successful nominee acknowledges and agrees that the awarding of the scholarship is conditional upon signing the letter of offer and acceptance and returning it to the Hunter TAFE Foundation.

7 Award and payment

- 7.1 Following the completion and return of the letter of offer and acceptance, the payment will be made to the successful recipient/s by bank transfer within 14 days of the presentation ceremony along with the tool voucher.
- 7.2 The Hunter TAFE Foundation is under no obligation to pay, or make available any part of the prize until it has received a signed and completed letter of offer and acceptance.

8 Conditions

- 8.1 The recipient acknowledges and agrees that the following conditions apply to the Andy Lindsay Memorial Award:
 - 8.1.1 On request by the Hunter TAFE Foundation, the successful recipient must provide an update on how the Andy Lindsay Memorial Award has assisted them in their studies and career journey.
 - 8.1.2 The successful recipient must agree to be available for promotional and marketing photography, in line with TAFE NSW's Media Consent form.
 - 8.1.3 Any decision of the selection panel regarding the Andy Lindsay Memorial Award application is final, and no correspondence will be entered into.
 - 8.1.4 The successful recipient is expected to be an ambassador for the Hunter TAFE Foundation, upholding the values of the organisation, and behave in accordance with the TAFE NSW Student Code of Conduct at all times.
 - 8.1.5 The Hunter TAFE Foundation reserves the right to withdraw any of the requirements, as outlined in these terms and conditions (as determined by the Hunter TAFE Foundation).

9 Variation

- 9.1 The Hunter TAFE Foundation may vary these terms and conditions, or process referred to herein, at any time and without notice.