



# AMEP - Pathways to Employment Program (PEP)

## Introduction to Australian Workplace Culture

### Course description:

The Pathways to Employment Program (PEP) will develop your employability and language skills, as well as give you an introduction to Australian workplace culture.

This course will provide you with the skills required to gain employment in general business operations. You will learn to design and produce simple documents, use workplace technology and to work within Work Health and Safety guidelines. It is possible you will have to undergo a National Police Check, the cost of which is up to \$80. Work experience is included in this course.

### This course provides:

- 160 hours of English classes focusing on your workplace communication and job-seeking skills
- 40 hours of work experience within an office environment

### To be eligible for PEP, you must:

- not have achieved vocational English
- be currently enrolled in AMEP, or attended in the last 12 months
- have language skills to participate in a workplace
- be ready to work or go on to further studies
- be able to obtain a Working with Children Check

### How to get involved:

- Talk to a Pathway Guidance Officer at your local TAFE NSW AMEP campus
- Contact the Pathways to Employment Team on 7920 3275, email [amep.pep@tafensw.edu.au](mailto:amep.pep@tafensw.edu.au)
- Visit [tafensw.edu.au/programs/pathways-to-employment](http://tafensw.edu.au/programs/pathways-to-employment)

### Location

TAFE NSW Randwick, Cnr of Darley Road & King St, Randwick, NSW 2007

### Duration

10 weeks – Monday, 20 July to Friday, 25 September 2026

### Week 1 to 8 – Classroom-based training

Monday, 20 July to Friday, 11 September 2026

### Week 9 to 10 – Work placement and graduation

Monday, 14 September to Friday, 25 September 2026

### Study commitment

Full-time

### Cost

Fee free\*

### Childcare


Free childcare is available for children younger than school-age.

### Applications close

Friday, 26 June 2026

### Information sessions (Online)

- Session 1 - 1.30 pm, Wednesday, 20 May 2026
- Session 2 - 1.30 pm, Thursday, 28 May 2026

 7920 3275

 [amep.pep@tafensw.edu.au](mailto:amep.pep@tafensw.edu.au)

To register for an information session, scan the QR code

