

Operational Waste Management Plan (OWMP) – TAFE NSW Padstow Campus

1. Introduction

1.1 Purpose

This *Operational Waste Management Plan (OWMP)* details the waste and recycling streams in place at TAFE NSW Padstow Campus for managing waste generated from general operations, course delivery. The OWMP is required to:

- Ensure compliance with the relevant legislation, guidelines and plans;
- Maximise recycling rates; and
- Minimise risk of harm to individuals or the environment.

Affected parties: TAFE NSW staff and students, Tenants; and TAFE NSW Contractors are required to comply with this OWMP.

1.2 Site Details

Site Address	Raine Rd, Padstow, NSW, 2211
Cleaning Contractor	ISS Facilities Services – under Whole of Government Cleaning Contract C8061001-09
Waste Contractor	Veolia R&R – under Whole of Government Waste Contract C9698
Site Contact	Maria Joseph maria.joseph@tafensw.edu.au
Contracts Contact	Carly Wilkins fmcontractsteam@tafensw.edu.au

1.3 Scope

This plan covers waste generated from daily operations at the TAFE NSW Padstow Campus. This includes:

- Staff office activities;
- Food and beverage tenancies;
- Educational delivery and student learning spaces, particularly floristry, horticulture and areoskills;
- Waste and recycling in public areas including outside areas;
- Some regular maintenance activities carried out by TAFE NSW staff; and
- Future waste streams required on campus.

The following waste services are excluded from the scope of the OWMP:

- Building projects, construction, refurbishment and fit-out waste management is not included in this document.
- Hazardous waste management is not included in this document.

2. Legal and other requirements

2.1 Legislation and guidelines

All parties are responsible for compliance with the legislative requirements, including but not limited to those outlined below. All parties should refer to the Associated Guidelines where required.

Document	Requirements
<i>Protection of the Environment Operations Act, 1997 (POEO Act)</i>	The POEO Act covers a range of environmental requirements and potential offences, including those related to waste and spoil management. It sets out Environmental Protection Authority (EPA) notification requirements of any actual or potential environmental harm. Part 5.6 of the Act identifies mechanisms for preventing environmental degradation including pollution prevention, cleaner production, reduction in discharge levels likely to cause harm to the environment, recycling and progressive environmental improvement. Chapter 5A of the Act outlines the requirement for relevant premises to have food organics and garden organics (FOGO) servicing from 1 July 2026, through a phased approach based on weekly general waste capacity.
<i>Waste Avoidance and Resource Recovery Act, 2001 (NSW) (WARR Act)</i>	The WARR Act promotes waste avoidance and resource recovery and establishes a scheme to promote and extend producer responsibility. The Act sets up a hierarchy of waste management, being avoidance, recovery and lastly disposal.
<i>NSW Waste and Sustainable Materials Strategy 2041</i> https://www.epa.nsw.gov.au/sites/default/files/nsw-waste-and-sustainable-materials-strategy-2041.pdf	This Strategy outlines the targets and objectives for waste management in the state of NSW. It calls out priority waste streams, food organics and plastics, and how NSW will drive a circular economy. Key targets include an 80% average recovery rate of all waste streams by 2030, a 10% reduction in total waste generated per person by 2030, and halving of organics waste sent to landfill by 2030.
<i>NSW Protection of the Environment Operations (Waste) Regulation 2005 (NSW)</i>	This regulation sets out the provisions for waste management including storage, transportation, as well as reporting and record keeping requirements for waste facilities.
<i>EPA NSW's Waste Classification Guidelines (November 2014)</i> www.epa.nsw.gov.au/waste-classification-guidelines	These guidelines provide information on current waste management legislation. It specifies licensing requirements for the storage, handling and disposal of certain types of waste, classification of waste and environmental obligations for licensed and non-licensed premises. The classification of all wastes will be to these guidelines.
<i>NSW Net Zero Government Operations Policy</i>	This policy sets out waste management and emissions reduction requirements for NSW Government agencies.

NSW Net Zero Government Operations Policy	<p>Agencies are required to publish an annual statement including the volume disposed and expenditure on disposal of all available waste streams. Agencies are encouraged to continually improve their waste efficiency through:</p> <ul style="list-style-type: none"> • using the integrated waste management contracts; • creating an agency-specific waste reduction plan to target key waste streams that can be reduced or redirected from landfill; • improving separation of recyclable materials from the general waste stream (e.g. organics, paper and cardboard); and • recycling waste products where there is access to a national voluntary stewardship scheme.
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2.2 Associated guidelines and documents

Document	Relevance
TAFE NSW Sustainability Strategy	<p>Sets targets for waste and recycling. These targets are public and are approved by the Executive and endorsed. The targets and initiatives are currently under review to improve alignment with new NSW Government policy and TAFE NSW internal governance processes. The revised Sustainability Action Plan is set to be published in 2026.</p>

3. Goals, objectives and KPIs

TAFE NSW's goals and objectives for waste management are to:

- Reduce waste removal costs through waste avoidance strategies, source separation, contamination control, efficient waste removal systems, effective education and partnerships, and use of appropriate technologies;
- Provide a system that enables transparency of waste and recycling output by stream and source;
- Achieve maximum resource recovery through the most cost-effective means; and
- Strive to achieve the agreed waste and recycling objectives and targets set out in the most current version of the TAFE NSW Sustainability Strategy.

4. Waste management systems

4.1 Waste and recycling streams

The current waste and recycling streams are collected, stored and disposed of/recycled as outlined in the table below. Each stream on site is managed by the outlined Contractor.

Stream	System	Onsite location	Contractor	Collection schedule	Disposal facility
General waste dry (landfill)	15m ³ skip bin	Cahors Rd Carpark	Veolia R&R	On call	Veolia - Greenacre
General waste wet (landfill)	2 x 3m ³ skip bin	Cahors Rd Carpark	Veolia R&R	2 services weekly	Veolia - Clyde
Paper and cardboard	3m ³ skip bin + 18 x 240L bins	Cahors Rd Carpark	Veolia R&R	Fortnightly Monthly	Visy Recycling

There are additional waste streams (eg. Food organics) that will be required in 2026. For more information refer to section 4.4 of this document.

4.2 Educational delivery waste streams

Key educational delivery at Padstow campus consists of:

- Aeroskills,
- Equity, Foundation Skills, Aboriginal Culture and Languages,
- Floristry, and
- Horticulture.

Currently, all specialist waste from educational delivery on campus is serviced through the existing servicing requirements listed in section 4.1.

4.3 Onsite source separation and collection

Padstow campus does not have existing source separation infrastructure to support the reduction of waste to landfill. Current contracted cleaning requirements state that cleaners must empty all waste bins on campus to the appropriate skip bins, of which there are general waste skips and a paper cardboard skip, as outlined in section 4.1.

4.4 Future waste and source separation plans

To improve the waste management at Padstow campus, several key initiatives are in train that will support the achievement of relevant sustainability and waste reduction targets.

Padstow campus falls under the first phase of the EPA FOGO Mandates and hence will require food organics source separation and collection from 1 July 2026. Furthermore, as current

floristry and horticulture garden waste is being processed as general waste, it is important to consider the addition of a garden organics service to further reduce waste from landfill.

TAFE NSW is in the process of rolling out source separation infrastructure state-wide, with plans to coincide this rollout with the requirements under the EPA FOGO Mandate. Therefore, it is likely Padstow campus will have source separation infrastructure on campus by 1 July 2026.

Future changes to course delivery may alter the required waste services onsite. For example, the upcoming addition of Animal Care will see additional waste streams on campus that will need to be serviced, as outlined below:

- Garden organics from animal use (leaves, sawdust, hay etc)
- Animal litter
- Clinical/sharps from any health or veterinary-related teaching

5. Monitoring and Reporting

Regular monitoring:

- Cleaners monitor the use and contamination of bins through regular servicing and maintenance.
- Onsite Facilities Management monitor the use of bins on campus and are responsible for ensuring the appropriate number of bins are on campus.
- Waste Contractors monitor skip bin contamination and ensure waste is transported to the correct location.

Reporting:

- Waste Contractors submit monthly reports detailing waste stream, number of services, tonnage of waste, cost of service.
- NSW Treasury collate total agency waste data each month and publish on an internal Power BI dashboard.
- TAFE NSW Sustainability Team reports on total agency waste quarterly to internal Executive Leadership Teams and publish data on an internal Power BI dashboard.